



BACP Approved PDA in Counselling Supervision

Frequently Asked Questions

I am considering applying for this course, what is the expected application process?

- When you submit your online application via the webpage, if you meet all the pre-qualifying requirements on the self-declaration form, you will automatically be approved and offered a place.
- At this point, you will be directed to pay a deposit to secure your place on the course, pending providing all the required documentation/evidence. Your place is not secured until your deposit is paid.
- The Training Team will then contact you to request the required documentation and evidence (please details see below).
- If you do not meet all the pre-qualifying questions on the self-declaration form, a member of the Training Team will contact you to discuss further.

What documentation/evidence will I be asked to provide as part of my application?

- Evidence of 450 client hours in counselling/psychotherapy practice. Please either provide proof of accredited membership with BACP/COSCA, or confirmation of hours from clinical supervisor.
- Evidence of two years post-qualifying experience. Please provide a copy of your professional counselling qualification (minimum Diploma level study).
- Evidence that you are registered member of a professional body adhering to an ethical framework (e.g. BACP).
- Evidence to confirm PVG/DBS and indemnity insurance. This is an essential requirement from Session 4 of the course, as placement hours start in Session 6.

What are the PVG/Disclosure requirements for this course?

Basic Disclosure (DBS or PVG) would be deemed suitable for applying for this course. This will become an essential requirement from Session 4, as you won't start your placement hours until Session 6.

What does Supervision hours mean?

Consultative supervision means that during your practice hours as a trainee Supervisor, you work with a Supervisor to focus on your supervision work.

These sessions are one hour per month and can be with your usual Supervisor but need to be separate from your supervision for client work.

What does Supervisee hours mean?

For your practice hours, you need to complete 20 one-hour, monthly sessions of supervision with a minimum of two Supervisees (although you can work with more).

Your supervisees need to be qualified and in practice and already have a primary Supervisor in place (so you are their secondary Supervisor).

You are able to start working with Supervisees from **Session 6** of this course. It is from this date that practice hours can be included towards the course.

For recording purposes, we can only accept an audio recording due to confidentiality. You should be able to separate the audio from the video call and upload it as an audio file.

What are the requirements of a Supervisor Statement?

We require in a letter or email that:

- 1) you have achieved your 20 hours of clinical supervision
- 2) attended a minimum of 1 hour of supervision per calendar month and
- 3) taken your supervisees to supervision in an appropriate manner. Their professional details need to be included in either the letter or the email so they can be identified as a supervisor.

I am an Accredited Member, what does this mean for evidencing my hours?

If you are an Accredited Member, there is no need for you to provide evidence of your hours. You will also have to provide evidence of your professional accreditation.

I am a Registered Member, what does this mean for evidencing my hours?

If you are a Registered Member, we will require an email from your Supervisor to confirm your hours (see Supervisor Statement above)

Where can I find more information around the Competence Framework?

Link to the [BACP Competence Framework document](#)

Link to the [BACP Competence Framework User Guide](#)

Link to the [BACP Training Curriculum](#)

What will I be able to do upon completion of this course?

Successful completion of the BACP PDA Supervision qualification will allow you to offer clinical supervision in any setting where counselling takes place, including online. It is a Qualifications Scotland and BACP qualification, it is recognised widely and there is no reason why supervision couldn't take place within organisations.

Will this course enable me to achieve senior accreditation?

Please note this qualification is **NOT** deemed acceptable under the current scheme for Senior Accreditation. The BACP provide more information about senior accreditation on their [website](#).